

2023 VCA Early Career Research Fellowship Application Form

Form Preview

CHECKLIST

* indicates a required field

Eligibility

Prior to completing the application form please read the **2023 Victorian Cancer Agency Early Career Research Fellowship Funding Guidelines** on the Victorian Cancer Agency [website](#) to ensure that you meet the eligibility criteria and that your project is suitable for this funding scheme.

The following checklist is designed to ensure that you meet the eligibility criteria prior to completing an application form.

If you do not fulfil the eligibility criteria detailed below and cannot provide a justification for not meeting the criteria, please **DO NOT** continue with this application.

Do you meet the eligibility criteria? *

- I am an Australian or New Zealand citizen, or have permanent residency in Australia at the time of submitting this application.
- I will be based in Victoria, Australia for the majority of the funding period.
- I hold a formal appointment with the nominated administering institution at the time of submission of this application.
- I hold a PhD or equivalent research doctorate
- I have held my PhD or equivalent research doctorate for at least one year but no more than five years (including career disruption).
- I have at least 12 months continuous research work experience post the awarding of my research doctorate
- I have not held, at any stage, a VCA grant or fellowship (e.g. an Early Career Seed Grant)
- I have not previously held, or do not currently hold any funding that will duplicate the proposed direct research costs requested in this application.
- I have not previously held, or do not currently hold as a chief investigator "A" any nationally competitive funding of equal or greater value than this fellowship.
- Applications will be deemed ineligible for funding if the consumer and community involvement form is left blank or applicants indicate that this section is not applicable to their research proposal.

At least 10 choices must be selected.

Career Stage

Notification date of the letter confirming the approval of the thesis or equivalent research degree by the institution. *

Must be the date of pass notification received not date of graduation ceremony

If you received your PhD or equivalent research doctorate over five years ago, please provide details of any career disruption that can be taken into consideration when assessing your application for eligibility. If you are unable to do this, please DO NOT complete an application form for this funding scheme.

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Please refer to VCA Funding Rules for the definition of a career disruption and career break. The career disruption must have occurred post the date of the letter advising that the thesis was passed. Must be no more than 200 words.

Pending NHMRC and MRFF applications

Have you submitted a 2023 NHMRC Investigator grant application? *

- Yes
 No

If yes, please note that if your NHMRC application is successful you will be ineligible to receive a VCA Early Career Research Fellowship.

Have you submitted an NHMRC 2023 Idea's grant application as CIA? *

- Yes
 No

If yes, please note that if your NHMRC application is successful you will be ineligible to receive a VCA Early Career Fellowship.

Have you or do you intend to submit an application for a MRFF - 2023 Early to Mid-Career Researchers Grant Opportunity? *

- Yes
 No

If yes, please note that if your MRFF application (any stream) is successful you will be ineligible to receive a VCA Early Career Fellowship.

Have you or do you intend to submit an application for a 2023 Cancer Council Victoria Postdoctoral Fellowship? *

- Yes
 No

At least 1 choice must be selected.

If yes, please note that if your Cancer Council Victoria Postdoctoral Fellowship is successful you will be ineligible to receive a VCA Early Career Fellowship

PROJECT OVERVIEW

* indicates a required field

Applicant *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

How many years since you completed your PhD (corrected to include career disruption)? *

Project Title *

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Provide a short descriptive title of your project, of no more than 30 words (200 characters). This should be easily understood by a lay audience.

Please identify which category your project falls under? *

- Biomedical Research
- Non-Biomedical Research (incorporating nursing, allied health, health services research and prevention research)

Non-biomedical Research Fellowships are available for any aspect of translational research to improve cancer outcomes. Laboratory-based researchers are not eligible to apply under this stream. Projects that are not laboratory-based but are dependent on outsourcing of laboratory-based services for the conduct of the research proposal (e.g. bioinformatics, imaging or radiotherapy-based projects) should apply through the Biomedical Research Stream.

Lay Description *

Must be no more than 100 words.

Summarise the background, research project and expected outcomes in a lay format so the project can be understood by the general public. This description may be used by VCA in public announcements, as such please do not include any in-confidence or commercially sensitive information.

Please provide 3-5 Research Keywords/Phrases used to describe the proposed research more specifically *

Would you like to be considered for a Low Survival Cancer Philanthropic Research Fellowship? *

- Yes
- No

Please refer to the VCA Early Career Research Fellowship Guidelines for more information regarding this scheme.

Please select tumour type

Please select the tumour stream relevant to your proposed project *

- Lung
- Ovarian
- Liver
- Pancreas
- Mesothelioma
- Cancers of Unknown Primary
- Stomach
- Brain
- Oesophageal
- Other:

At least 1 choice must be selected.

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If "Other" is selected, cancer must have a 5-year survival rate of 50% or less (regardless of subtype or stage). Please refer to the VCA Early Career Research Fellowship Guidelines for more information regarding this scheme.

Please briefly describe how your proposed work focuses on the selected tumour stream. *

Must be no more than 150 words.

RESEARCH APPLICANT DETAILS

* indicates a required field

Date of Birth *

DD/MM/YYYY. Used for statistical reporting purposes only.

Gender Identity *

Male Female I prefer not to say I use a different term

Used for statistical reporting purposes only.

Work phone

Mobile *

Email *

Organisation *

Department

Postal address *

Address

Suburb State Postcode

Role in project *

Briefly describe in one to two sentences the role that you will play in the research project.

Do you intend to undertake the fellowship full-time or part-time? *

Full time
 Professional Part-time
 Personal Part-time

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Please refer to fellowship guidelines for details about time commitment. If part-time you must complete part-time justification section below.

Time spent on project (FTE) *

Must be a number and no more than 1.

Indicate the FTE time that you will spend on the project (minimum 0.4 FTE for both professional and personal part-time).

Full-time fellows are expected to devote minimum of 0.8 FTE.

Please note if part-time is selected the value of the fellowship will be adjusted pro-rata.

Do you anticipate any periods of absence during the term of this project? *

Yes No

Provide details of any anticipated absence during the project, e.g. sabbatical, long term leave, parental leave, etc. These should be taken into account when planning timelines and setting milestones, and will be taken into consideration when negotiating a Funding Agreement if the grant is funded.

If yes, please provide details.

Date of Birth *

DD/MM/YYYY. Used for statistical reporting purposes only.

Gender Identity *

Male Female I prefer not to say I use a different term

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Role in project *

Briefly describe in one to two sentences the role that you will play in the research project.

Do you intend to undertake the fellowship full-time or part-time? *

- Full time
 Professional Part-time
 Personal Part-time

Please refer to fellowship guidelines for details about time commitment. If part-time you must complete part-time justification section below.

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- Yes No

Provide details of any anticipated absence during the project, e.g. sabbatical, long term leave, parental leave, etc. These should be taken into account when planning timelines and setting milestones, and will be taken into consideration when negotiating a Funding Agreement if the grant is funded.

If yes, please provide details.

Date of Birth *

DD/MM/YYYY. Used for statistical reporting purposes only.

Gender Identity *

- Male Female I prefer not to say I use a different term

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Work phone

Mobile *

Email *

Organisation *

Department

Postal address *

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Suburb	State	Postcode

Role in project *

Briefly describe in one to two sentences the role that you will play in the research project.

Do you intend to undertake the fellowship full-time or part-time? *

- Full time
 Professional Part-time
 Personal Part-time
- Please refer to fellowship guidelines for details about time commitment. If part-time you must complete part-time justification section below.

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Must be a number and no more than 1.
Indicate the FTE time that you will spend on the project (minimum 0.4 FTE for both professional and personal part-time). Full-time fellows are expected to devote minimum of 0.8 FTE. Please note if part-time is selected the value of the fellowship will be adjusted pro-rata.

Do you anticipate any periods of absence during the term of this project? *

- Yes No
- Provide details of any anticipated absence during the project, e.g. sabbatical, long term leave, parental leave, etc. These should be taken into account when planning timelines and setting milestones, and will be taken into consideration when negotiating a Funding Agreement if the grant is funded.

If yes, please provide details.

Part-time Justification

Please provide justification for your request for a part-time fellowship

Must be no more than 300 words.
Please refer to the guidelines for acceptable rationale for a part-time fellowship application. Example: Personal part-time may include family responsibilities. Professional part-time may include teaching or other academic responsibilities directly related to your field of research.

Supporting Documentation

Attach a file:

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Please provide supporting documentation such as a letter of support from your employer for professional part-time applicants. The PDF is to be named Grant Code Applicant Surname Professional part-time (e.g. ECRF23001 Smith Professional part-time)

Impact of Career Disruption Statement

If applicable, please detail any extended periods of career disruptions or career breaks since receiving your PhD. Please provide dates and any impact (including COVID-19) on research productivity that you would like the evaluation panel to consider.

Please refer to VCA Funding Rules for the definition of a career disruption and career break. Must be no more than 200 words.

Previous and current funding

Please provide information in the table below relating to previous or currently held grant or fellowship funding.

IMPORTANT: Please see ECRF guidelines for further information on how current and/or previous funding impact eligibility.

Grant Code and Funding Body	Project Title	Amount (\$)	Years Funded (e.g. 2018-2020)
		\$	
		\$	
		\$	
		\$	
		\$	

Research Output

Download the **Research Output Template** ([DOC 151KB](#))

Using this template address each of the headings.

Please provide an outline of your research output which includes all relevant qualifications, previous relevant appointments, achievements, top 5 publications and other research related activities. This document must not exceed 5 pages with size 10 Arial Font. **Research Output documents greater than 5 pages will not be provided to the evaluation panel.**

Applicant Research Output *

Attach a file:

Only one PDF file can be uploaded for this section. The PDF is to be named Grant Code Applicant Surname Research Output (e.g. ECRF23001 Smith Research Output)

Publication List

Download the Publication List Template ([DOC 131KB](#))

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Using this template please provide a current list of publications. Further guidance is provided within the template document.

Applicant Publication List

Attach a file:

Only one PDF file can be uploaded for this section. The PDF is to be named Grant Code Applicant Surname Publication List (e.g. ECRF23001 Smith Publication List)

Head of the proposed research team

Provide details of the head of the research team where you will carry out the proposed project.

A report from the head of the proposed research team is required. This report is to be completed on the relevant organisation's letterhead and is to be signed by the head of the laboratory/department. The report must be no more than one page, and must include:

- A list of equipment, space, research assistance and other laboratory and support facilities that will be available to the applicant.
- A statement which certifies that the head of the proposed research team agrees to support the applicant and the proposed research.

Reports that include a personalised recommendation from the head of the research team are often highly regarded by the Evaluation Panel.

The report must be uploaded below in either PDF or MS Word format and no more than one page. Additional pages will be redacted and not passed on the evaluation panel. Electronic signatures are accepted.

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position *

Phone Number *

Must be an Australian phone number (e.g. 03 XXXX XXXX)

Email *

Must be an email address

Upload Report *

Attach a file:

The PDF is to be named Grant Code Applicant Surname Head of Research Team (ECRF23001 Smith Head of Research Team)

RESEARCH PROPOSAL

* indicates a required field

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Research Proposal

Download the **Research Proposal Template** ([DOC 130KB](#))

Using this template address each of the headings within the template document, with reference to the selection criteria in the guidelines.

Upload a PDF of the completed project description template in the area provided below.

Research Proposal Upload *

Attach a file:

The Research Proposal must be saved and uploaded as a PDF. The PDF is to be named Grant Code Applicant Surname Research Proposal (e.g. ECRF23001 Smith Research Proposal)

Consumer Project Description

The Victorian Cancer Agency requires researchers to actively involve consumers and the community in their proposed research.

The consumer evaluation panel will only receive this form and not the rest of your application.

This form will contribute to **25% of the overall score** of your fellowship application.

Applications will be deemed ineligible for funding if the consumer evaluation panel form is not uploaded or completed, or applicants indicate that this section is not applicable to their research proposal. If the consumer panel consider your proposal to have insufficient consumer involvement they may deem your application ineligible for funding.

This section is to be described in lay terms (non-scientific) and must be answered with consideration to the consumer perspective.

Download the **Consumer Evaluation Panel Form Template** ([DOC 155KB](#))

Consumer Evaluation Panel form

Attach a file:

Only one PDF file can be uploaded for this section. The PDF is to be named Grant Code Applicant Surname Consumer Evaluation Panel Form (e.g. ECRF23001 Smith Consumer Evaluation Panel Form)

Ethics requirements

Does the research project require submission to a human or animal research ethics committee? *

Yes No

Choose YES even if approval has already been obtained.

If yes, has an application been submitted to an ethics committee?

Yes No

Expected date of approval

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If the project requires ethics approval, and has not yet been submitted to an ethics review committee, when do you expect an application to be submitted?

Milestones

The Victorian Cancer Agency (VCA) has a six-month reporting cycle. Provide a list of realistic milestones that can be used to measure research progress for each six-month period. Each milestone should follow the 'SMART' principle (Specific, Measurable, Achievable, Realistic, and Timely), and be directly linked to the aims of the project (around 100 characters). As a guide, it is expected that each reporting period will have between two and six milestones. For eg: "submission of manuscript detailing the outcomes of Aim 1".

An aim must be specified for each Milestone.

Milestones for ethics approvals and staff appointments should be included where relevant. If you are requesting conference attendance in your budget you should provide a milestone, with the name and approximate date of the conference.

Milestones will be part of the funding agreement between the VCA and the administering organisation should the application be successful. The VCA expects that milestones in the application form will be amended based on feedback received from the Scientific and Consumer Evaluation Panels and/or VCA, where appropriate.

In each milestone, please indicate the aim that the milestone is directly related to. Milestones outlining consumer involvement must also be included in each year of every application.

Please note that your application will not proceed to evaluation without inclusion of at least two milestones in every reporting period.

Milestones 0 - 6 months

Milestone 1 *

Milestone 2 *

Milestone 3

Milestone 4

Milestone 5

Milestone 6

Milestone 7 - 12 months

Milestone 1 *

Milestone 2 *

Milestone 3

Milestone 4

Milestone 5

Milestone 6

Milestone 13 - 18 months

Milestone 1

Milestone 2

Milestone 3

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Milestone 4

Milestone 5

Milestone 6

Milestone 19 - 24 months

Milestone 1

Milestone 2

Milestone 3

Milestone 4

Milestone 5

Milestone 6

Milestone 25 - 30 months

Milestone 1

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Milestone 2

Milestone 3

Milestone 4

Milestone 5

Milestone 6

Milestone 31 - 36 months

Milestone 1

Milestone 2

Milestone 3

Milestone 4

Milestone 5

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Milestone 6

Clinical trials

Indicate if the research will involve a clinical trial component as defined by the International Clinical Trials Registry Platform developed by the World Health Organisation:

A clinical trial is any research study that prospectively assigns human participants or groups of humans to one or more health-related interventions to evaluate the effects on health outcomes. Clinical trials may also be referred to as interventional trials. Interventions include but are not restricted to drugs, cells and other biological products, surgical procedures, radiographic procedures, devices, behavioural treatments, process-of-care changes, preventive care, etc.

Does the research involve a clinical trial? *

Yes

No

If yes, what is the target patient recruitment number?

Enter a number only.

Of these patients, how many will be in Victoria?

Enter a number only.

Participating Research Organisations

Provide a list of all organisations where the research project will be carried out, including the percentage of time allocated to each.

Use the button at the bottom of the section to add more organisations.

Organisation

Department

% allocation

OTHER KEY RESEARCH PERSONNEL

* indicates a required field

Associate Investigators and Co-Investigators are not able to draw salary from the fellowship direct research costs. Consumers may be remunerated for their contribution to the proposal, but they are unable to draw a salary

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Provide details of the project's Associate/Co-Investigators/Consumer. Contact details should be those that apply when the application is submitted so that researchers can be contacted during the assessment process if required. Please add rows in as needed.

Associate/Co-Investigator(s)/Consumers

Detail the relationship of the person to this application

Associate Investigator Co-Investigator Consumer

Associate/Co-Investigator/Consumer

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Gender Identity

Male Female I prefer not to say I use a different term

Gender is used for statistical reporting purposes only.

Work Number

Email

Must be an email address

Organisation

Department

Role in Project

Briefly describe in one to two sentences the role that the Associate/Co-Investigator/Consumer will play in the research project.

Time spent on project (FTE)

Must be a number

Collaborations

If the project involves collaborators other than the investigators named on the application, provide information for each collaboration.

Briefly state the benefits and outcomes expected from collaborating with the person/organisation.

Use the button at the bottom right of the section to add more collaborators if required.

Organisation

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Collaborator

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

If applicable

New/Existing

Indicate whether this is a new collaboration, or enhancement of an existing collaboration.

Expected benefits and outcomes

Limit to one or two sentences.

I have obtained consent from all key research personnel named in the application *

Consent obtained

By ticking this box you confirm that all collaborators/co-investigators/consumers or other relevant research personnel have consented to being listed on this project.

PROJECT BUDGET

* indicates a required field

Budget request

Please note: The Budget Request tables only refer to the funding being requested from the Victorian Cancer Agency and not necessarily the overall budget of the project.

Please do not edit the descriptors provided, if you have additional items to those listed, you may add rows using the button and specify them (limit 100 characters), elaborating in the budget justification below.

Please do not modify budget beyond specified cap for salary support and direct research costs.

Only include costs that will be covered by the amount requested from the Victorian Cancer Agency.

All requests should be exclusive of GST. GST will be paid on top of grant amounts where appropriate. This will be determined by your Administering Organisation's GST status. This status must be identified by the financial delegate of your Administering Organisation.

Take into account CPI and salary increases when preparing your budget. Only provide full details of required items in the budget justification.

Salary Support for the Fellow

The full-time equivalent salary that can be requested for the Fellow is capped at \$100,000 per annum (out of the overall limit of \$135,000 per annum) and must align with the Fellow's current salary, which is commensurate with the award negotiated with the individual applicant's institution.

All costs outside of the salary for the applicant are considered direct research costs.

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	Year 1	Year 2	Year 3
Applicant			

Direct Research Costs

Please outline direct research cost in the sections below. To be considered a direct research cost all the following requirements must be satisfied:

- The cost must be integral to achieving the objectives and outcomes of the research activity as set out in the application for funding for that research activity, as approved by Victorian Cancer Agency (VCA).
- The cost must be directly related to the grant proposal as set out in the application for funding for that research activity, as approved by VCA.
- The cost must not be for facility, administrative or other indirect costs that would be provided by an institution in the normal course of undertaking and supporting health and medical research (e.g. those costs often incurred for common or joint objectives, utilities and services, regulatory and research compliance and administration of research services).

Direct research costs outlined in the sections below are capped at a maximum of \$50,000 per annum, within the overall limit of \$135,000 per annum. This amount may include on-costs for the applicant (capped at 25%) and costs for additional salaries required other than the applicant.

Please note: The VCA reserves the right to allocate funding levels which may be less than those requested in the application, and duration of funding which may differ from that requested.

Additional Salary Costs

Provide details for the salary support being requested (other than for the Fellow). This amount may include on-costs for the Fellow (capped at 25% i.e. \$25,000 for a \$100,000 salary) and costs for additional salaries required other than the Fellow.

Group positions together. When requesting funding for salaries, do not forget to include 'on-costs' (e.g. superannuation, leave pay, workcover levy etc). Provide full details of the positions in the budget justification.

	Year 1	Year 2	Year 3
Applicant salary on-costs			
Support staff - clinical			
Postdoctoral researcher/s			
Postgraduate scholarship/s			
Support staff - research			
Support staff - administration			

Direct Research Costs (such as animal costs, consumables, and equipment etc)

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Group items directly associated with carrying out the research project. Please see VCA Guidelines for examples of direct research costs.

	Year 1	Year 2	Year 3
Animals costs			
Consumables			
Equipment			
Patient participation costs			
Sample analysis costs			
Software			
Survey costs			
Transcription costs			
Travel to conduct research			

Enabling Facilities

The Victorian Cancer Agency has specific targets relating to funding and use of enabling facilities. Please separately itemise requests for funds (from direct research costs) to access any such facilities as list below.

	Year 1	Year 2	Year 3
Australian Synchrotron			
BioGrid			
Cancer Council Victoria - Clinical trials infrastructure			
Cancer Trials Australia - Clinical trials infrastructure			
Clinical trials infrastructure - other organisations			
Data management services			
Monash Antibodies Technology Facility			
Statistical analysis services			
Victorian Cancer Biobank			
Victorian Cancer Registry			
Victorian Centre for Functional Genomics			
Victorian Life Sciences Computational Initiative			

Other Research Items

Summarise costs for other expenses not directly associated with carrying out the research project, for example attendance at conferences or relevant workshops, preparation for accreditations/regulatory affairs compliance, utility costs, accommodation, etc.

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	Year 1	Year 2	Year 3
Accreditation costs			
Attendance at conferences/workshops			
Ethics approval costs			
Publication costs			
Staff training/education			

Total costs

Year 1 *

Note: please ensure the total cost is correctly calculated. The total amount requested cannot be amended once the application has been submitted.

Year 2

Note: please ensure the total cost is correctly calculated. The total amount requested cannot be amended once the application has been submitted.

Year 3

Note: please ensure the total cost is correctly calculated. The total amount requested cannot be amended once the application has been submitted.

Total Amount (excluding GST) *

This number/amount is calculated.

Duration of the research project (in months) *

Enter a number only for the planned duration of the research project (in months). This must not exceed 36 months, otherwise the application will be deemed ineligible.

Does the total funding sought from the VCA budget cover all the project costs?

Yes No

If No, provide details of the costs not covered and how they will be met, including the source/s of funding.

The VCA will only provide funding to applicants who can confirm that they have not already received funding from other sources for this specific project. If this proposal is successful, the VCA must be informed of any other funding

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received for this specific project for its duration. This could affect the funding provided by the VCA.

Budget justification

Provide details of items requested in each budget category. Fully justify each item in terms of need and cost. It is not sufficient to simply list item costs. The justification must explain why the item is required, how many are needed, and, if relevant, for what length of time.

Salary support for Fellow and additional salaries requested

Provide full details of each position requested, including number, level and FTE. Include an explanation of how the salary level requested is in line with the required skills, experience and time commitment to the project. Items not adequately justified may not be funded by the VCA.

*

Word count:

Must be no more than 300 words

Direct Research Costs - Consumables, Equipment and Other Essential Items

Provide a full list of items requested, including details of quantities required. Justify each in terms of its contribution to the project.

Where a large piece of equipment is requested, justification must be provided as to why existing equipment is not available, or is insufficient for the needs of the project. Amounts requested should be based on quotations obtained from suppliers, including installation costs where relevant (do not include quotes with your application).

*

Word count:

Must be no more than 300 words

Enabling Facilities

Provide details of the need to access enabling facilities, and the costs of using these facilities.

*

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Word count:

Must be no more than 300 words

Other Research Items

Justify the need for other expenditure, not directly related to carrying out the research project. Detail any costs involved.

*

Word count:

Must be no more than 300 words

OTHER PROJECT DETAILS

* indicates a required field

Integrated Cancer Services

[Integrated Cancer Services](#) (ICS) are partnerships between health services to achieve coordinated planning and improvement of cancer services across specified geographic regions.

Will the research be carried out in conjunction with one or more ICS?

Yes

No

If yes, at which ICS will the research predominantly be carried out (if known)?

NEMICS

BSWRICS

PICS

GRICS

GICS

WCMICS

LMRICS

HRICS

SMICS

Tumour stream activity

Indicate which tumour stream/s the proposed research is addressing. If the research is across all tumour streams, please tick "All types".

Under the research classifications section of the application you will be asked to indicate the percentage of time to be spent on the tumour stream/s you select. The total across all streams must add up to 100%. You will also be asked to specify the type/s of tumour/s where there is more than one option provided for the stream.

*

Genitourinary

Lung

Head and neck

Colorectal

Skin

Central nervous system

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- Breast
- Haematological
- Upper gastrointestinal
- Gynaecological
- Other
- All types

RESEARCH CLASSIFICATIONS PART 1

* indicates a required field

Note: Ensure you have completely answered the 'Tumour stream activity' question on the 'Other project details' page before attempting to complete this page.

Indicate the percentage of time to be spent on each tumour stream. e.g. For 50% enter 50 (not 50% or 0.5). The total across all streams must add up to 100%. Specify the type/s where applicable.

All types of tumour streams

% of time *

Breast tumour stream

% of time *

Central nervous system tumour stream

% of time *

Colorectal tumour stream

% of time *

Type/s *
 Colon
 Rectal
 N/A

Genitourinary tumour stream

% of time *

Type/s *
 Prostate
 Bladder
 Kidney
 Testis
 N/A

Gynaecological tumour stream

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% of time *

Type/s *

- Ovary
- Uterus
- Cervical
- Vagina
- N/A

Haematological tumour stream

% of time *

Type/s *

- Lymphoma
- Leukaemia
- Myeloma
- N/A

Head and neck tumour stream

% of time *

Type/s *

- Head
- Neck
- N/A

Lung tumour stream

% of time *

Type/s *

- Small cell lung cancer
- Non-small cell lung cancer
- Mesothelioma
- N/A

Skin tumour stream

% of time *

Type/s *

- Melanoma
- Non-melanoma
- N/A

Upper gastrointestinal tumour stream

% of time *

Type/s *

- Oesophagus
- Stomach
- Pancreas
- Hepatobiliary
- N/A

Other tumour streams

% of time *

Type/s *

- Neuroendocrine system
- Sarcoma
- Rare
- Ill-defined/unknown origin
- N/A

Total tumour stream time allocated

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This number/amount is calculated.

RESEARCH CLASSIFICATIONS PART 2

Areas of cancer research being addressed

Indicate the area/s of cancer research being addressed using the [Common Scientific Outline](#) (CSO) categories listed below. For each CSO area being addressed, enter the percentage of time being spent on it, e.g. For 50% enter 50 (not 50% or 0.5). Leave all areas not being addressed blank. The total from **all seven categories combined** must add up to 100%.

Biology

Research included in this category looks at the biology of how cancer starts and progresses as well as normal biology relevant to these processes.

1.1 Normal Functioning

1.2 Cancer Initiation: Alterations in Chromosomes

1.3 Cancer Initiation: Oncogenes and Tumour Suppressor Genes

1.4 Cancer Prognosis and Metastasis

1.5 Resources and Infrastructure Related to Biology

Total

This number/amount is calculated.

Aetiology

Research included in this category aims to identify the causes or origins of cancer - genetic, environmental, and lifestyle, and the interactions between these factors.

2.1 Exogenous Factors in the Origin and Cause of Cancer

2.2 Endogenous Factors in the Origin and Cause of Cancer

2.3 Interactions of Genes and/or Genetic Polymorphisms with Exogenous and/or Endogenous Factors

2.4 Resources of Infrastructure Related to Aetiology

Total

This number/amount is calculated.

Prevention

Research included in this category looks at identifying interventions which reduce cancer risk by reducing exposure to cancer risks and increasing protective factors. Interventions may target lifestyle or may involve drugs or vaccines.

3.1 Interventions to Prevent Cancer: Personal Behaviours (Non-Dietary) that Affect Cancer Risk

3.2 Dietary Interventions to Reduce Cancer Risk and Nutritional Science in Cancer Prevention

3.3 Chemoprevention and other medical interventions

3.4 Vaccines

3.5 Complementary and Alternative Prevention Approaches

3.6 Resources and Infrastructure Related to Prevention

Total

This number/amount is calculated.

Early Detection, Diagnosis and Prognosis

Research included in this category focuses on identifying and testing cancer markers and imaging methods that are helpful in detecting and/or diagnosing cancer as well as predicting the outcome or chance of recurrence.

4.1 Technology Development and/or Marker Discovery

4.2 Technology and/or Marker Evaluation with Respect to Fundamental Parameters of Method

4.3 Technology and/or Marker Testing in a Clinical Setting

4.4 Resources and Infrastructure Related to Early Detection, Diagnosis or Prognosis

Total

This number/amount is calculated.

Treatment

Research included in this category focuses on identifying and testing treatments administered locally (such as radiotherapy and surgery) and systemically (treatments like chemotherapy which are administered throughout the body) as well as non-traditional (complementary/alternative) treatments (such as supplements, herbs). Research into the prevention of recurrence is also included here.

5.1 Localised Therapies - Discovery and Development

5.2 Localised Therapies - Clinical Applications

5.3 Systematic Therapies - Discovery and Development

5.4 Systematic Therapies - Clinical Applications

5.5 Combinations of Localised and Systematic Therapies

5.6 Complementary and Alternative Treatment Approaches

5.7 Resources and Infrastructure Related to Treatment and the Prevention of Recurrence

Total

This number/amount is calculated.

Cancer Control, Survivorship and Outcomes Research

Research included in this category includes a broad range of areas: patient care and pain management; tracking cancer cases in the population; beliefs and attitudes that affect behaviour regarding cancer control; ethics, education and communication approaches for patients and health care professionals; supportive and end-of-life care; and health care delivery in terms of quality and cost effectiveness.

6.1 Patient Care and Survivorship Issues

6.2 Surveillance

6.3 Population-based Behavioral Factors

6.4 Health Services, Economic and Health Policy Analyses

6.5 Education and Communication Research

6.6 End-of-Life Care

6.7 Research on Ethics and Confidentiality

6.8 Resources and Infrastructure Related to Cancer Control, Survivorship and Outcomes Research

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Total

This number/amount is calculated.

Overall Total (%)

This number/amount is calculated.

The total from all seven categories combined must add up to 100%.

ORGANISATION DETAILS

* indicates a required field

Administering Organisation details

The Administering Organisation is the entity with which the VCA will enter into a Funding Agreement in the case of successful applications. The Administering Organisation will be responsible for ensuring the completion of the research, and must adhere to the conditions of the Victorian Cancer Agency Funding Rules ([DOC 428KB](#)), including meeting the requirements of the VCA's Administering Organisations Policy (please refer to the VCA Funding Rules).

The Applicant must have a formal appointment with the administering organisation.

Organisation *

Organisation's ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	

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Form Preview

Main business location

Department

Postal address *

Address

Suburb State Postcode

Web address

Grant Officer *

Title

First Name

Last Name

The Grant/Administration Officer at this organisation who will receive and administer funds, if known.

Phone *

Must be an Australian phone number.
(e.g. 03 XXXX XXXX)

Email *

Authorised Signatory *

Title

First Name

Last Name

The person authorised to sign research contracts on behalf of the Administering Organisation. For universities, this may be the Deputy Vice-Chancellor (Research) or Research Office head, or equivalent, or delegate; for hospitals, it is normally the Chief Executive Officer or equivalent, or delegate; for Research Institutes, the Director or equivalent, or delegate; for an Australian company, two Directors or a Director and company Secretary, or in the case of a proprietary company, a sole Director.

Position *

Is the Research Organisation different from the Administering Organisation? *

Yes

No

The Research Organisation is where the research will be conducted.

Research Organisation

Organisation Name

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Form Preview

Research Organisation Contact

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Position

Research Organisation Postal Address

Address

<input type="text"/>
<input type="text"/>

Research Organisation Primary Phone Number

Must be an Australian phone number.

Research Organisation Primary Email

Must be an email address.

CERTIFICATIONS

* indicates a required field

Privacy Notice

How is your personal information used?

The Victorian Cancer Agency (VCA) is part of the Department of Health (we/us/department) and we are committed to protecting the privacy of your information. Your personal information will be handled in accordance with the requirements of the Privacy and Data Protection Act 2014 (Vic). The department will use, access and disclose your information for the purposes of the assessment of your application and for purposes connected with the making of any grants and administration of the research funding. The department may also disclose details regarding the research to stakeholders, such as your name, the Administering and/or Research Organisation, project title and lay description on the VCA website or to the public in press releases. However, information published does not typically identify you without your consent. The department will not disclose personal information for a secondary purpose, unless authorised by you or authorised by law.

The department may also use your personal information for subsequent funding rounds including where you have been unsuccessful in the current application.

You agree and acknowledge that you have sought appropriate consents from third parties for any personal information provided in your application.

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You may withdraw your application at any time. If you choose to withdraw this application, you will not be eligible to have your research fellowship status assessed until a further application is submitted.

Who has access to your personal information?

In order to assess your application, departmental staff and evaluation panel members, independent readers and assessors requested to provide advice, will access and share the information contained in your application for the purpose mentioned above.

Who to contact in relation to this application?

To request access to the personal information that we hold about you or request a correction, please email victorian.canceragency@health.vic.gov.au for further information.

Certification by the Applicant

I certify that *

- To the best of my knowledge and belief, information contained in this application is complete, true and correct and I understand that the provision of false or misleading information may attract substantial penalties. If my application is successful I undertake to complete the research project as detailed in this application and in accordance with the terms and conditions of the funding agreement between the Administering Organisation and the Department of Health acting through the Victorian Cancer Agency.
- I have sought agreement from all research participants for their involvement in the research as outlined in this application.
- I have not received funding for this specific project or proposal from any other funding source.
- I consent to this proposal being peer-reviewed by persons who may remain anonymous.
- I have read and agree to the Privacy Notice above.
- I am an Australian or New Zealand citizen, or have permanent residency in Australia at the time of submitting this application.

Confirm your certification by ticking each box.

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date *

DD/MM/YYYY

Instructions for obtaining certifications

You are required to submit a certification by the Administering Organisation and a certification by the Head of the Research Organisation. **Before proceeding, all other sections of the application must be complete.**

To provide the certifications:

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Form Preview

1. Use the application navigation to go to the next page (Review).
2. The application will be displayed on that page. Ensure all of the information other than the two certifications is accurate and complete.
3. Download a PDF version of the application by clicking the 'Download PDF' button that appears with the navigation buttons at the top and bottom of the page.
4. Save and close the application.
5. Provide the PDF copy of the application and the Victorian Cancer Agency Funding Rules ([DOC 428KB](#)) together with the certification form (provided below) for the appropriate person to sign.
6. Once the certification has been signed, a copy must be uploaded under the relevant section below. The application can then be submitted.

All signatures must be obtained prior to the submission of the application to the VCA. Electronic signatures will be accepted.

Certification by the Administering Organisation

The certification must be signed by the relevant delegate of the Administering Organisation. This should be the Director of the organisation's research office, or equivalent or delegate.

You can download the certification as either a PDF or Microsoft Word document:

Certification by the Administering Organisation ([DOC 151KB](#))

Once the certification has been completed, upload it below in PDF format.

Upload certification *

Attach a file:

The PDF is to be named Grant Code Applicant Surname Cert AO (ECRF23001 Smith Cert AO)

Certification by the Head of the Research Organisation

The certification must be signed by the relevant delegate of the Research Organisation. This should be the Director of the organisation's research office, or equivalent or delegate.

This is the organisation where the majority of the research will be based, and/or from which the research will be co-ordinated, and may be the same as the Administering Organisation.

You can download the certification as either a PDF or Microsoft Word document:

Certification by the Head of the Research Organisation ([DOC 150KB](#))

Once the certification has been completed, upload it below in PDF format.

Upload certification *

Attach a file:

The PDF is to be named Grant Code Applicant Surname Cert RO (e.g. ECRF23001 Smith Cert RO)